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# **SUMMARY OF CABINET/CABINET MEMBER DECISIONS**

**WEEK COMMENCING 30 October 2017**

**CALL IN FOR THESE DECISIONS ENDS  
9.00 A.M. ON FRIDAY 10 NOVEMBER 2017**

**3 November 2017**

# Public Business

- Denotes items that have been referred to Audit and Procurement Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- \* Denotes other items that have been referred to, or considered by, the Scrutiny Co- ordination Committee or a specific Scrutiny Board.
- Split recommendations. Please see note at foot of item for details of the recommendations that are not subject to call-in.

Note: The Limitations on Call-in are set out at the end of this sheet.

## Cabinet – Tuesday 31<sup>st</sup> October 2017

### Report 4      **Creation of a Regional Adoption Policy**

#### **Councillor Ruane**

#### **Recommendations:**

The Cabinet is requested to:

- (1) Consider the outcomes of the engagement and consultation and the resulting equality impact assessment.
- (2) Delegate authority to the Deputy Chief Executive (Place) (Legal Services) to finalise and approve the Partnership and Hosting Agreement
- (3) Subject to recommendation 2 above, delegate authority to the Director of Children's Services to sign on behalf of the City Council Council a partnership arrangement alongside Solihull Metropolitan Council, Warwickshire County Council and Worcestershire County Council for ACE to undertake the delivery of the City Council's adoption service
- (4) Subject to recommendation 2 above, delegate authority to the Director of Children's Services to sign on behalf of the City Council Council a partnership arrangement alongside Solihull Metropolitan

Council, Warwickshire County Council and Worcestershire County Council for ACE to undertake the delivery of some of the City Council's Special Guardianship services

- (5) Approve Warwickshire County Council becoming the host authority to facilitate the operational delivery of the adoption service and some Special Guardianship support services on behalf of Coventry City Council
- (6) Agree the provisional financial proposals as outlined in the financial considerations section below (paragraph 1.12) to fund ACE (as agreed by the ACE Executive Board); and to delegate authority to the Section 151 Officer in consultation with the Director of Children's Services to agree the final value of the total cash limit.
- (7) Delegate authority to Deputy Chief Executive (People) (Human Resources) to progress staffing secondments to Warwickshire County Council as the host authority and to review the status of those agreements within the first twelve months.
- (8) To consider any comments and recommendations from the Education and Children's Services Scrutiny Board (2).

**The above recommendations were approved**

**# Report 5      Youth Justice Plan**

**Councillor Ruane**

**Recommendations:**

The Cabinet is requested to:

- 1) Recommend that the Council endorse the Youth Justice Plan.

**The above recommendation was approved**

## ■ Report 6      **Governance of the West Midlands Fire Service**

### **Councillor Duggins**

#### **Recommendations:**

The Cabinet is recommended to:

1. Agree that proposed arrangements for West Midlands Fire Service should include the WMCA Fire Service budget being ring fenced for Fire Service functions.
2. Approve the prepared governance review and scheme.
3. Agree to move forward to public consultation for the scheme and proposed governance model.
4. Delegate authority as required to the Chief Executive to make minor amendments to the Governance review and Scheme on completion of the Local Authority approval process and prior to public consultation.
5. Recommend Council approve recommendations 1, 2 and 3 at full Council meeting on 5<sup>th</sup> December 2017.
6. Support/lead on the public consultation in the City of Coventry region on behalf of the WMCA.
7. Note the timeline of governance route to Mayoral West Midlands Combined Authority.

**The above recommendations were approved**

**NOTE: As recommendations 1 to 3 above have been referred to Council, call-in will not apply to those recommendations.**

## **Report 7      Outstanding Issues**

### **Councillor Duggins**

#### **Recommendations:**

The Cabinet are recommended to consider the list of outstanding items as set out below, and to ask the Member of the Management Board concerned to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

**The above recommendation was approved**

## **Cabinet Member for Community Development – Wednesday 1<sup>st</sup> November**

**Report 4      Response to the Petition – Introduce an Article 4 direction with regards Houses in Multiple Occupation (HiMO's) in the Cannon Park area of Coventry**

### **Recommendations:**

The Cabinet Member for Community development is recommended to:

1. Endorse the proposed monitoring arrangements outlined in the draft Local Plan in relation to HiMO concentrations across the city and how this relates to the upturn in new purpose built student accommodation. The outputs of this monitoring work should also feed into the new Housing Strategy.

**The above recommendation was approved and the Cabinet Member requested the following additional recommendation**

2. Request a review be undertaken in relation to HiMO's in the Cannon Park area of Coventry to include data collected by the local resident association and report back on findings in 12 months' time.

**Report 5      Update report on Grant Award to Coventry Refugee and Migrant Centre in April 2016**

### **Recommendations:**

Cabinet Member is recommended to:

1. Note the update on the progress of the Refugee and Migrant Centre.
2. Endorse the proposed review of CRMC services, with the findings to be presented in June 2018 and that a notice of 2 months will be served within the existing grant period and a further 1 month be offered as a transition period in the new grant awarded to implement the agreed changes.

**The above recommendations were approved**

**Report 6            New Central Credit Union – Grant Aid Agreement Year 3 Progress Report**

**Recommendations:**

The Cabinet Member for Community Development is asked to:

1.    Endorse the progress made by New Central Credit Union during the third (final) year of the Grant Aid Agreement.

**The above recommendation was approved**

**Report 7            Outstanding Issues**

**Recommendations:**

The Cabinet Member for Community Development is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

**The above recommendation was approved**

**Report 8            Authority for Attendance at Conference**

**Recommendations:**

The Cabinet Member for Community Development is requested to approve the attendance of Sunairah Miraj at the Urban Innovation Actions – Project Co-ordinators Kick off Meeting to be held in Brussels on 14<sup>th</sup> and 15<sup>th</sup> November 2017.

**The above recommendation was approved.**

**NOTE: The above matter was considered as urgent public business, the reasons for urgency being the need to approval the attendance before the next scheduled meeting of the Cabinet Member. A copy of the conference form is attached.**

## Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. It falls within paragraph 18 of the Scrutiny rules (Part 3E of the Constitution) – ie. it relates to:-
  - (i) a matter which is to be determined by the Council.
  - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
  - (iii) a decision made by an employee exercising delegated authority.
  - (iv) decisions of the Licensing and Regulatory Committee.
  - (v) decisions of the Planning Committee.
  - (vi) decisions of the Appeals and Appointments Panels.
  - (vii) decisions of the Audit and Procurement Committee.
  - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.

**CONFERENCES/SEMINARS**  
**AUTHORITY FOR ATTENDANCE**

THIS FORM TO BE USED FOR COUNCILLORS (FOR ATTENDANCE BOTH IN AND OUTSIDE THE U.K.) AND FOR EMPLOYEES (OUTSIDE THE U.K. ONLY OR, IF ACCOMPANYING A COUNCILLOR INSIDE THE U.K.)

1. <b>Title of Conference</b>	Urban Innovation Actions-Project Co-ordinators Kick off meeting	
2. <b>Organising Body</b>	Urban Innovation Action-European Funding	
3. <b>Location</b>	Brussels	
4. <b>Date(s)</b>	14 <sup>th</sup> and 15 <sup>th</sup> November	
5. <b>Councillor(s) recommended to attend</b>	NA	
6. <b>Employee(s) recommended to attend</b>	Sunairah Miraj	
7. <b>Cost per person, including travel, etc</b> (Note: If total cost is less than £100, formal Cabinet/Cabinet Member approval is not required)	Delegate Fee	£0
	Accommodation	£65
	Travel	£150
	Other (specify)	£80 – Visa application fee
	Total	£295
8. <b>Is participation at this event as part of a group?</b>	YES	
9. <b>If so, how many people IN TOTAL will be attending the event as part of that group?</b>	Number:2	
10. <b>Is there anyone travelling with the Member, officer or group in relation to whom any of the costs of travel, accommodation or any other expense will be paid for by a Member or officer. If 'YES' please state number</b>	NO Number: n/a	
11. <b>Sources of Funding (Budget Code)</b>	10211	
12. <b>What are the reasons for attendance and what benefits to the City Council are expected from attendance?</b>	The Council has been awarded €420,000 (£375,000) to co-ordinate the delivery of an innovative programme of initiatives facilitating and appreciating the contribution of refugees and migrants. Whilst the Council is the lead authority, the project covers the West Midlands Region and has been supported by the Combined Authority and Birmingham and Wolverhampton Councils (who have specific roles).	



	<p>In total this will bring €720,000 (£642,857) to the City Council to build on the existing capacity and infrastructure of the city, as well as funding for various projects with voluntary sector partners locally and across the West Midlands. The total value of EU funding is €4,280,640 (£3,822,000).</p> <p>The attendance of the project co-ordinator will ensure that we are able to establish effective and robust management systems and processes to enable us to fully deliver the programme and effectively co-ordinate the funding as the accountable body.</p> <p>The Council will be managing the project finances, producing audits reports and managing administrative processes for ourselves and partners participation. There will be an opportunity to ask questions of the EU officials administering the programme to ensure that we are in a position manage the smooth running of the project.</p> <p>The cost of attendance at this and any other associated events will be covered by the grant funding.</p> <p>A second place at the event will be taken up by Coventry University who are close partners in the delivery of this initiative.</p> <p>Completed by: Peter Barnett Date:24/10/2017</p>
<p>13. <b>Is this conference part of an overall project involving further visits in the future?</b></p>	<p>YES</p>
<p>14. <b>Recommendation of Cabinet Member / Cabinet / Chair of any other City Council Committee</b></p> <p>(a) <b>Are you satisfied that there is a genuine reason for the attendance and genuine benefit for the Council?</b></p> <p>(b) <b>Will Councillor attendance affect the decision-making processes of the Council?</b></p> <p>(c) <b>Is attendance recommended?</b></p>	<p>YES / NO</p> <p>YES</p> <p>YES / NO – n/a</p> <p>YES / NO</p> <p>Signed: Date:</p>

15. <b>Cabinet Member's Recommendation</b>	YES / NO Signed: <i>[Signature]</i> Date: 01 November 2017
16. <b>Leader's Recommendation</b>	YES / NO Signed: Date:
17. <b>Person Responsible for booking conference following approval of attendance</b>	Name: Sunairah Miraj Department: Migration Telephone No: 02476 832214/ 07525 908667

**THIS FORM SHOULD NOW BE RETURNED TO THE DEPUTY CHIEF EXECUTIVE (PLACE)  
(ROOM CH 59)**

FOR RESOURCES DIRECTORATE'S USE ONLY

Decision APPROVED / NOT APPROVED	Cabinet Member / Cabinet Date:												
Notification to: (a) Officer responsible for booking conference (b) Councillor attending (c) Member of Management Board (d) Members' Services (e) Governance Services Officer	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 80%;">YES / NO</th> <th style="width: 20%;">Date</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	YES / NO	Date										
YES / NO	Date												
Date report back obtained													
Date of meeting of Scrutiny to receive report back													